

# Training



## Notebook™ software training for SMART Board™ users – Level 1

Increase your effectiveness with Notebook collaborative learning software at a full-day professional development event.

### What to expect

- This event is led by a SMART Certified Trainer who works with SMART products every day. By the end of the event, you'll be comfortable using the SMART Board interactive whiteboard and Notebook software.
- You will receive a Notebook software learner workbook that includes reference material, step-by-step activities and review exercises. The workbook is used during the event and is an excellent future reference.

### The modules – agenda and content

A training event includes morning and afternoon breaks, a one-hour lunch and the following distinct learning modules:

- Getting started: Learn about hardware components, how the SMART Board interactive whiteboard works and the basic principles of touch, write and save
- Working with Ink Aware applications: Learn to write directly into Microsoft® Word, Excel® and PowerPoint® software, and use these common applications with your SMART product
- Basic design in Notebook software: Add images and interactivity to lesson activities created in Notebook software 10. Learn how to maneuver through the software using tabs, toolbars and menus, and discover how to create properties, change properties and manipulate objects.
- Instructional design for interactive whiteboards: Learn design techniques for setting up lessons on an interactive whiteboard. Discover the advantages of an interactive whiteboard over traditional and other digital instructional mediums.
- Additional resources: Find out how SMART supports you with a number of resources, including free training materials and an online community

"I have been involved in training people for the past 20 years, and your trainer's skills were among the best I have ever seen."

**B. Wheeler, VA**

"Everything was very clear and paced perfectly. Great information and resources. Thank you so much!"

**N. Lindsay, KS**



## Who should attend?

- New users of SMART Board interactive whiteboards or Notebook software, and others who want an introduction to them
- K-12 instructors, higher education instructors and corporate trainers

## Customer requirements

- All participants should have basic knowledge of Microsoft Windows® or Macintosh operating systems

## How can I prepare for the session?

Review SMART's training center learning path at [www.smarttech.com/trainingcenter](http://www.smarttech.com/trainingcenter).

Enroll in a free live online session on the SMART Board interactive whiteboard or Notebook software at [www.smarttech.com/trainingcenter/online](http://www.smarttech.com/trainingcenter/online).

## Ready to register?

For pricing or to view a schedule of events, visit [www.smarttech.com/trainingcenter](http://www.smarttech.com/trainingcenter) or call us at 1.888.42.SMART, option 9.