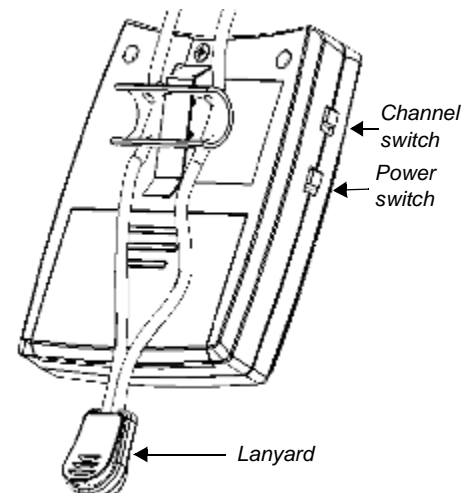
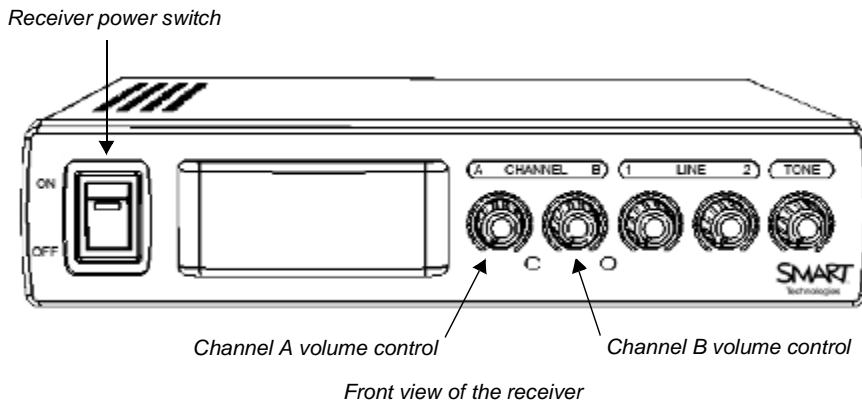


Getting Started with SMART Audio

This quick reference guide provides an overview of SMART Audio. If you will be using SMART Audio with a SMART Board™ interactive whiteboard or other SMART hardware products, make sure that you have Notebook™ collaborative learning software 10 and the SMART Board drivers loaded onto the computer. For more information about the software, visit <http://www2.smarttech.com/st/en-US/Support>.

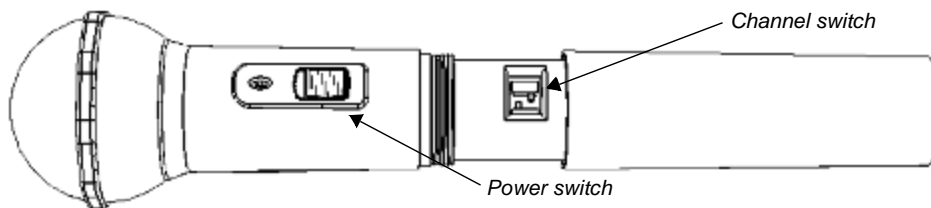
Using the teacher microphone

- 1 Turn on the receiver by switching the power switch to **ON**
- 2 Turn on the teacher microphone by turning the power switch to **ON**
- 3 Set the teacher microphone's channel switch to **CH A**
- 4 Place the microphone's lanyard around your neck
- 5 Slide the microphone up or down the lanyard until the microphone is six inches from your mouth, or remove the lanyard and attach the microphone to your clothing using the belt clip
- 6 Begin speaking, without blocking the infrared transmitter on the microphone, and adjust the **CHANNEL A** volume dial on the receiver until you reach the desired volume level



Using the student handheld microphone

- 1 If you haven't already, turn on the receiver by switching the power switch to **ON**
- 2 Twist the lower section of the microphone counter-clockwise to open the battery cover
- 3 Set the microphone's channel switch to **CH B**
- 4 Twist the lower section of the microphone clockwise to close the battery cover
- 5 Turn on the microphone by turning the power switch to **ON**
- 6 Begin speaking with the microphone under your chin and within three inches from your mouth
- 7 Adjust the **CHANNEL B** volume dial on the receiver until you reach the desired volume level




TIP: For optimal functionality, don't block the infrared transmitters on the student and teacher microphones.

Using SMART Recorder with SMART Audio

You can use SMART Audio with SMART Recorder to record lesson directions, classroom discussions and student assessments. Before you begin, ensure that the receiver and computer are set up properly. A simple wired setup is required for recording. For more information about the setup, visit

<http://www2.smarttech.com/st/en-US/Support>.

- 1 Press the SMART Board icon  in the Windows Notification Area and select **Recorder...** from the list
- 2 Select the appropriate recording option from the Record button drop-down list:

Record Desktop (Default) - Record audio from the microphones along with every action you perform on your desktop.

Record Area - Record audio from the microphones along with any actions taken within an area of the screen that you select prior to beginning the recording.

Record Window - Record audio from the microphones along with any actions taken within a specific window that you select prior to beginning the recording.



SMART Recorder recording options

TIP: If you only want to record audio, select **Record Area**. When you select an area of the screen to record, click and drag the cursor to select a small rectangle on your screen and release. This minimizes the size of the file because you are not recording unnecessary visual components.

- 3 When you finish your recording, click **Stop** . The Save As dialog box appears.
- 4 Browse to the location where you want to save your recording
- 5 Type a name for the file in the **File name** box
- 6 Click **Save**. The *Recording Complete* dialog box will appear.
- 7 Click **OK**

NOTE: If the battery indicator light on either the teacher or student handheld microphone is red, the batteries in the microphone should be charged or replaced.