



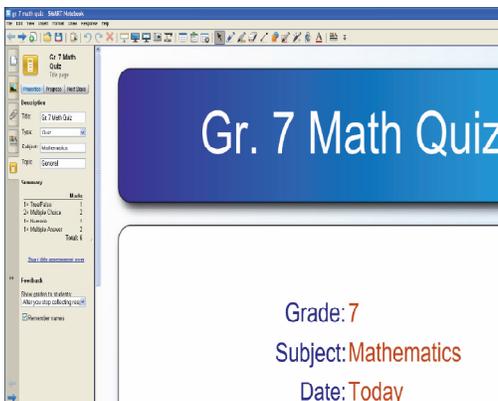
Delivering an Assessment

This *Hands-on Practice* provides a structured exercise for delivering an assessment using SMART Notebook software and the SMART Response system.

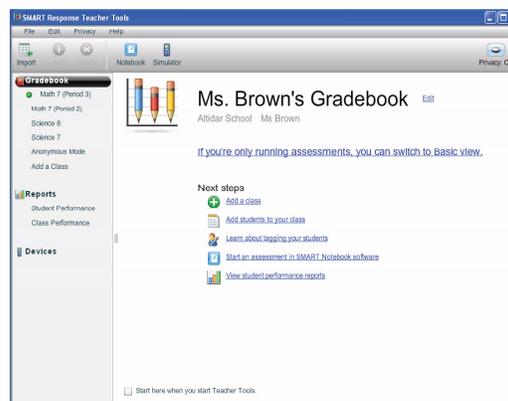
Before completing this *Hands-on Practice*, ensure that you've read the *Quick References* for the SMART Response interactive response system. Install SMART Notebook and SMART Response software on your computer before proceeding.

Download the following files from the [SMART Training Center](#) website and save them to your desktop:

- [My Teacher Profile](#)
- [Gr 7 Math Quiz](#)



Create question and content pages that feature images and other multimedia content with SMART Notebook software.



Store, review and manage classroom data with Teacher Tools software.



Simulate all functions of a physical clicker with clicker Simulators.

In this *Hands-on Practice* you'll learn how to:

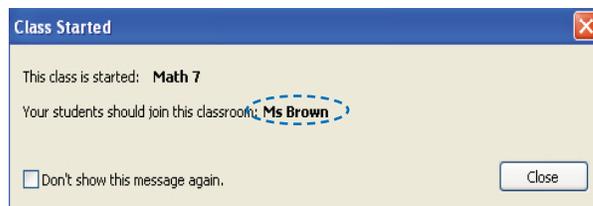
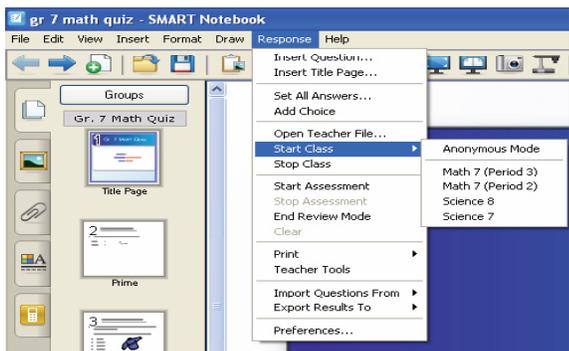
- Start a class and sign-in students
- Start an assessment and respond to questions
- Monitor assessment progress and view results
- End an assessment and stop a class

Tip: You'll use the clicker *Simulator* for the duration of this *Hands-on Practice*. The process for connecting real clickers and simulated clickers is identical. You can load as many *Simulators* as you want to practice delivering an assessment when **SMART Response** hardware isn't available. Load a *Simulator* from the SMART Response icon in the notification area, or from the top menu in Teacher Tools software.

Starting a class and signing in students

Before you can deliver an assessment, you need to start your class in Teacher Tools software. Starting a class allows your students to sign in to the class using their clickers.

- 1 Double-click the **Gr 7 Math Quiz.notebook** file on your desktop. SMART Notebook opens.
- 2 Select **Response > Start Class > Math 7 (Period 3)** in the main menu bar. The Class Started notification window appears.
- 3 Click **Close**



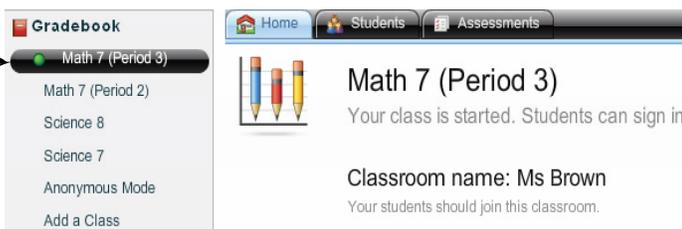
When you start a class, SMART Notebook displays your classroom name.

Signing in students

After you've started your class, your students can use their clickers to join your class by selecting your classroom name.

- 1 Select **Response > Teacher Tools** in the main menu bar. Teacher Tools software opens.
- 2 Ensure you're in *Gradebook view*. Click **Math 7 (Period 3)**.

If you start a class in SMART Response, a green dot appears to the left of the class name.



- 3 Click the **Students** tab

Tip: Ensure that **Privacy** is set to *Off* to view student ID numbers.

- 4 Click the **Simulator** button  in the menu bar to open a clicker *Simulator*
- 5 Select **Join Ms Brown** and press the **Enter** button on the clicker *Simulator*
- 6 Enter **8781** and press the **Enter** button to sign in as *Marissa A*

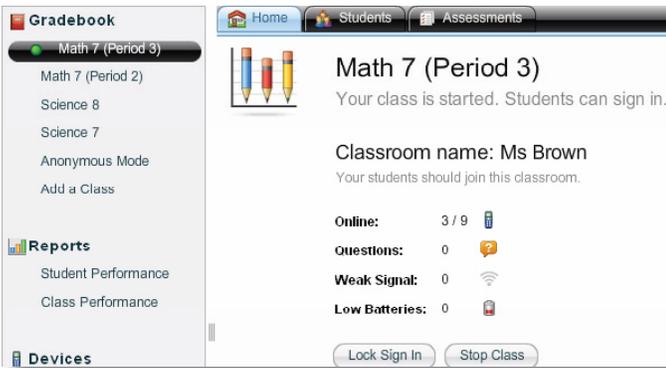


Status	Student ID	Last Name	First Name
<input checked="" type="radio"/>	8781	A.	Marissa
<input type="radio"/>	8727	C.	Ning
<input type="radio"/>	8534	F.	Jason
<input type="radio"/>	2504	H.	Gordon

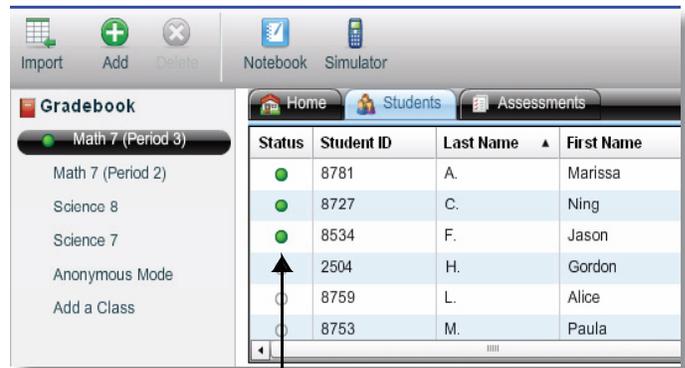


7 Open two additional clicker *Simulators* and enter student ID's **8727** and **8534** to join the class

8 Click the **Home** and **Student** tabs in Teacher Tools software and observe the changes to the display when clickers are connected to your class.



The Home tab in Gradebook view displays a summary of students who are signed in, have a question, weak signal or low batteries.

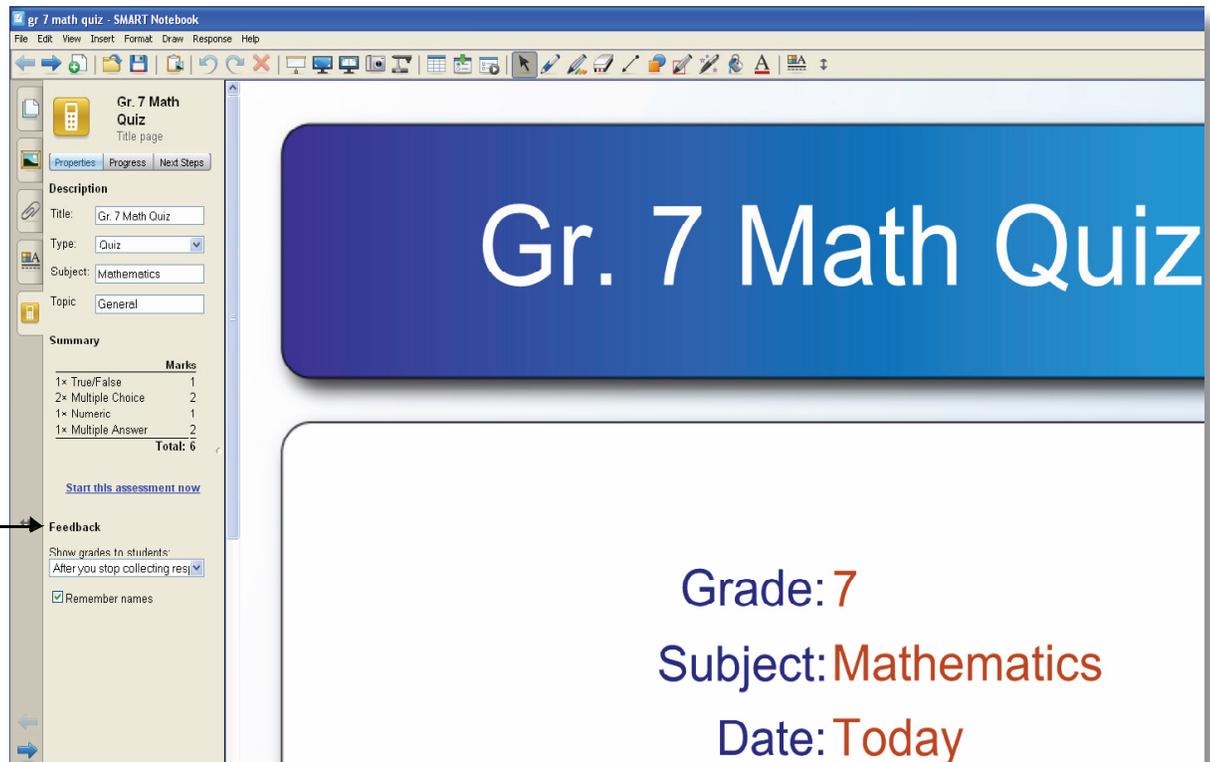


A green dot in the status column indicates that the student has signed in.

Starting an assessment and responding to questions

You can start the assessment after all students have signed in to your class with their clickers.

- 1 Navigate to the title page of the assessment
- 2 Click the **SMART Response** tab in SMART Notebook
- 3 Click the **Properties** tab



The Feedback menu lists four options to display grade information on the clickers. You must select this option before starting an assessment.

- 4 Select **After you stop collecting responses** from the Feedback menu
- 5 Click **Start this assessment now**
- 6 Click the **Next Page** icon  to view the first question

Responding to questions

Students use the clickers to respond to assessment questions. The student enters a response for each question into the clickers and receives feedback according to how you've configured the assessment

True/False Question
Select T or F on your clicker for the correct response.

1 The number one is a prime number.

True
False

1, 2, 3, ...



- 1 Click the **Progress** button
- 2 Click the **Show** option next to the *Still waiting for* heading
- 3 Observe the changes under the *In Progress* and *Still waiting for* headings as you complete the assessment
- 4 Enter a response to the first question into each clicker. Press **Enter** on the clickers to submit the responses and proceed to the next question.
- 5 Click **the Next Page** button  to view the next question
- 6 Select *Finish* and press **Enter** when you've responded to every question

Gr. 7 Math Quiz
Question 1 of 5

Properties Progress Next Steps

In Progress:
Duration: 00:10:55
1 Students answered

Still waiting for: (hide)
C., Ning
F., Jason

[Stop this assessment](#)



Gr. 7 Math Quiz
Question 5 of 5

Properties Progress Next Steps

In Progress:
Duration: 00:40:05
3 Students answered

Still waiting for: (hide)
All students have finished.

[Stop this assessment](#)

Ending an assessment, viewing results and stopping a class

After all students have finished the assessment and submitted their answers, you can stop the assessment, view results in SMART Notebook and stop the class.

- 1 Click **Stop this assessment**. The Results button replaces the Progress button.

Tip: Teacher Tools software automatically records the grades in the Gradebook and the clickers display individual student grades.

- 2 Click the **Results** button to view a graph and summary of the results for each question page
- 3 Select **Response > Stop Class** in the main menu bar to turn off the clickers

Gr. 7 Math Quiz
Question 2 of 5

Properties Results Next Steps

Summary
Correct Answer: A
Passed: 2
Duration: 00:05:39

C (33%)
A (66%)

[Insert chart into Notebook](#)
[Show bar chart](#)
[View overall results](#)

Congratulations, you're ready to review the results of your assessment. Refer to the *Hands-on Practice* document *Evaluating assessment results* for a structured exercise for interpreting and evaluating class assessment results using SMART Response Teacher Tools software.